

HFL Richmond Football Board Meeting

Meeting Date: 1/8/2025 Meeting Time: 7:06 PM Location: 70987 Sunny Brook Ln

Meeting Called by Bill Fisher
Note Taker: Chelsea Batschke
Facilitator: Bill Fisher & Steve Schlehuber

In Attendance: Bill Fisher, Steve Schlehuber, Chelsea Batschke, Jade Green, Colby Green, Michelle O'Hara, Jimmy Poppe, Kaylee Smith

Agenda

1. Season Review
2. Budget
3. New Board Members
4. Sponsorship
5. Equipment
6. Registration
7. Coaches

Agenda topic *Season Review* | *Presenter*

Bill discussed several new changes with the HFL league board regarding St. Clair and New Haven joining the Hometown Football League for 2025. Memphis would be allowed to join if they join with Capac as both schools struggle to come up with the appropriate numbers create a full team. Anchor Bay was turned down for entry into the HFL league. New zoning to equally distribute schedules for regions is expected to occur at the next HFL meeting. Flag program is looking to grow but is still unofficial to the league. Recommendation from Steve will be that you must bring more than one team for flag, as scheduling can become difficult.

Steve Schlehuber will be taking over as RYFC Commissioner/President and Bill will accept the position of Football Auxiliary.

Agenda topic Budget | Presenter Colby Green

Overall our budget going into 2025 is looking good. We are sitting with \$25,081.00 in the account to start the season. Concessions averages over 1k profit each game, but we have places that we can improve upon, like 50/50.

Registration costs will need to be increased for 2025. While we wait for uniform costs to be established.

Board agrees that cuts will need to be made to additional items like yard signs and swag items for coaches/players.

Agenda topic 2025 Board Members |

We have officially approved two new board members to join, Jimmy Poppe and Kaylee Smith. Jimmy will be taking over for Derek Towner as Equipment Manager and Kaylee will fill the role as Cheer Auxiliary, to which the position was currently left unfilled.

There are several others who are interested in joining. Once board approves open positions, those will be sent out to interested parties to see if they are interested in filling slots.

Michelle O'Hara will be stepping down as Sponsorship Coordinator. She will be extremely missed and all her work the past couple of seasons brought in several thousands in sponsorships.

Approved Member Positions:

Steve Schlehuber - Commissioner/President (2 year term)

Bill Fisher - Football Auxillary (1 year term)

Colby Green - Returning Treasurer (2 year term)

Chelsea Batschke - Returning Secretary (2 year term/ 1 year served)

Jade Green - Returning Director of Cheer (2 year term)

Kaylee Smith - Cheer Auxillary (1 year term)

Jimmy Poppe - Equipment Manager (2 year term)

Jessica Schlehuber - Returning Concessions Coordinator (2 year term / 1 year served)

Open Positions

- Vice President
- Sponsorship Coordinator
- Flag Program Director (maybe)
- Concessions Assistant

Agenda topic Fundraisers | Presenter Steve Schlehuber

Fundraising went well last season but we think we can make improvements to fundraisers for 2025. Board will begin to research fundraiser ideas to present at the next board meeting.

Agenda topic Sponsorship | Presenter Michelle O'Hara

Michelle O'Hara is leaving as Sponsorship Coordinator, and will need to send out an end of year overview thank you to last year's sponsors. Board will be looking to adjust sponsorship options for 2025 and begin reaching out to new businesses.

Agenda topic Equipment | Presenter Bill Fisher

We will begin to phase out the victor helmets starting in 2025. Those helmets are difficult to adjust, and for the cost of reconditioning, they are the same cost as Speed Flex and Icons. We have a large supply of shoulder pads and do not anticipate having to order any. Helmets that are in need of reconditioning will be sent at the end of January.

The plan will be to keep the same color scheme for 2025 (columbia blue, navy blue , white, grey)

Agenda topic Registrations | Presenter Chelsea Batschke

Registration will move to an online system for 2025. Teamsideline package was purchased this year, which will encompass all of our volunteers, sponsors, registrations and communications.

Registration for Football and Cheer will **open March 1st.**

Cheer Registration will **close April 30th**

Football Registration will **close May 30th**

App to download: TeamSideline



Website URL: <http://richmondyc.com/>

The website is live currently, but we do not want to announce the URL until we have the site built out.

Richmond Youth Football and Cheer

Statement of Activity

February - December, 2024

	TOTAL
Revenue	
50/50 RAFFLE	1,981.00
BANQUET GUEST TICKET SALES	650.00
CHEER CLINIC	1,018.50
Donation	263.00
FOOTBALL CLINIC	1,046.50
GUEST VENDOR SALES - HOME GAMES	115.00
Parade Banner Carry Revenue	200.00
Sales	2,080.52
Cheer Registration	27,500.00
Football Registrations	31,602.58
HOLD CHECK DEPOSIT	4,500.00
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Total Sales	65,683.10
Sales of Product Revenue	
Concession Stand Income	15,619.33
Fundraiser Income	34,674.00
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Total Sales of Product Revenue	50,293.33
SPONSORSHIP PAYMENT	11,895.00
Sports Physicals	720.00
Tumble Clinic	1,655.00
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Total Revenue	\$135,520.43
Cost of Goods Sold	
Fundraiser Costs	14,324.99
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Total Cost of Goods Sold	\$14,324.99
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GROSS PROFIT	\$121,195.44

Expenditures	
ATHLETE AWARDS	556.16
ATHLETE GIFTS	3,436.00
ATHLETE REFUND	3,469.10
Banquet Costs	3,704.94
CHEER COACHES GEAR	2,075.00
Cheer Uniforms	25,380.83
COACHES GEAR	5,137.64
COACHES MEAL	629.80
Concessions Equipment	567.76
Concessions Supplies	9,041.18
Contract & professional fees	20.00
Accounting fees	750.00
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Total Contract & professional fees	770.00
Donations	450.00
Football Player Equipment	24,616.71
Hold Check Refund	2,550.00
Insurance	0.00
Liability insurance	1,005.53
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Total Insurance	1,005.53
INTUIT QUICK BOOKS FEE	936.00
Merchant Service Fee	35.00
Office expenses	19.88
Bank fees & service charges	95.00
Merchant account fees	1,225.55
Office supplies	61.58
Printing & photocopying	376.76
Total Office expenses	1,778.77
PINK OUT SUPPLIES	155.03
PO BOX FEE	232.00
PORTABLE TOILET RENTAL	280.00
Raffle Fees	50.00
REFEREE FEES	2,185.00
SHED EXPENSE	6,433.90
Sponsor Gear	452.18
Cheer Equipment	849.75
Football Equipment	3,848.78
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Total Supplies	4,698.53

TUMBLE CLINIC EXPENSE	352.50
Tumble Clinic Refund	375.00
YARD SIGNS	2,205.00
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Total Expenditures	\$103,559.56
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NET OPERATING REVENUE	\$17,635.88
Other Revenue	
DONATION- TIFA SHED	6,290.00
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Total Other Revenue	\$6,290.00
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NET OTHER REVENUE	\$6,290.00
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NET REVENUE	\$23,925.88