

INTERESTED IN COACHING?

NEED ASSISTANCE?

For registration questions, please email richmondyfc@gmail.com

There are two ways to apply as a coach for the RYFC cheer and football programs.

Option A: Submit your coach application separate from a child registration.

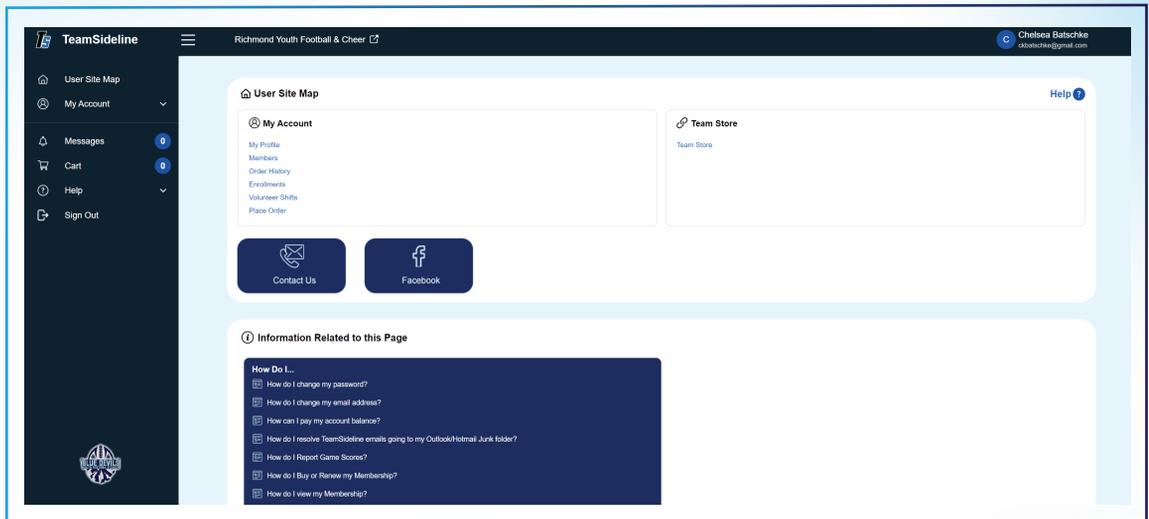
Option B: Submit your coach application during a child's program registration.

OPTION A

- 01 Navigate to www.RichmondYFC.com
Login or create an account by selecting the "sign in" button in the top left corner of the page.

Sign In | Cart (0)

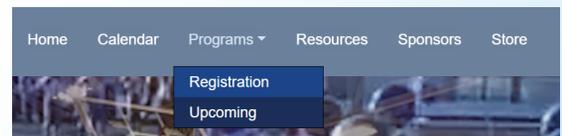
- 02 Once logged in, you will enter into the User Dashboard of your account, also known as the "User Site Map". This dashboard gives you access to your profile information, ability to add family members, and see order history.



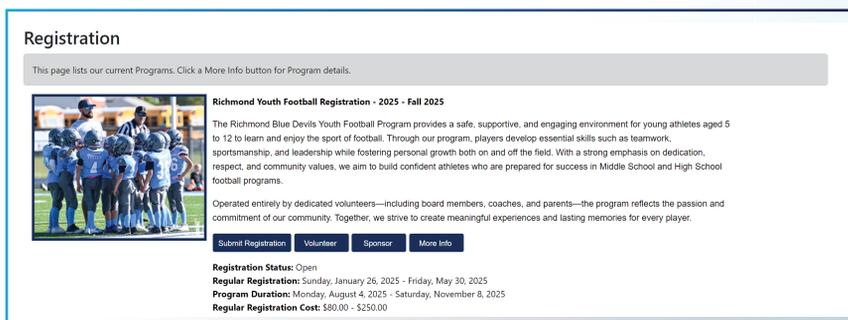
- 03 Navigate back to the RYFC main homepage by clicking "Richmond Youth Football and Cheer" from the top menu bar.



- 04 Access the upcoming cheer or football registration by hovering over "Programs" from the main menu, then select "Registration".



- 05 Select "Volunteer" from either the football or cheer registration, depending on which program you wish to coach.



06 Fill out your enrollment information.

Enrollee: Parent/guardian interested in coaching.

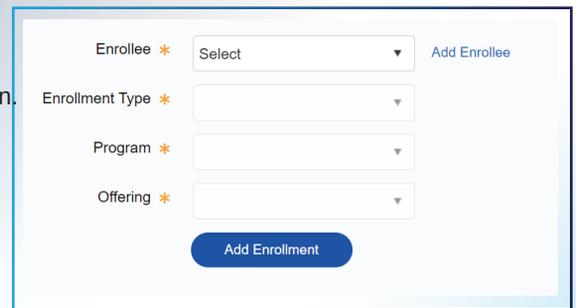
If your name is not listed, select "Add Enrollee" to add your information.

Enrollment Type: Volunteer

Program: Richmond Youth Football or Richmond Youth Cheer

Offering: Select the division level your interested in coaching.

Enrollment Selection: Choose the desired position-
Coach, Assistant Coach or Team Parent



The screenshot shows a web form for adding an enrollment. It includes four dropdown menus: "Enrollee" (with a red asterisk and a "Select" placeholder), "Enrollment Type" (with a red asterisk), "Program" (with a red asterisk), and "Offering" (with a red asterisk). To the right of the "Enrollee" dropdown is a blue link labeled "Add Enrollee". At the bottom of the form is a blue button labeled "Add Enrollment".

Then Select "Add Enrollement" and "Proceed to Checkout"

08 Once you proceed to checkout, the total amount of the cart should be \$0.00. Confirm the contact information is correct and finalize by selecting "Place Order". You will receive a confirmation email that it was successfully submitted.

OPTION B

If you have a child that you need to register for football or cheer, you may submit your name during the registration process. Follow the steps outlined in Option A until you get to step 06. Before you "Proceed to Checkout", you can add another enrollment, and select the following information:

Enrollee: Child's name.

If your child's name is not listed, select "Add Enrollee" to add them.

Enrollment Type: Player

Program: Richmond Youth Football or Richmond Youth Cheer

Offering: Select the division level your child is eligible for

You will only be able to register for the division your child is age appropriate based on their age as of July 1st.

Then Select "Add Enrollement"

Once you finalize adding all necessary enrollments for your athletes and yourself, you can continue to the checkout by selecting "Place Order".